

The CDG take the security and privacy of their contacts about which they hold information seriously. The purpose of this policy is to describe to you the information we may hold about you, explain what we use it for, and explain your rights in relation to it. By visiting any CDG company website, you are accepting the practices described in this Privacy Policy.

WHAT INFORMATION DO WE COLLECT? In general, you can access and consult any CDG Website without disclosing or revealing any personal information about yourself. However, in order to better provide you with products and services, certain CDG company websites may collect one or both of the following types of information from you: Personally Identifiable Information and Non-Personally Identifiable Information. Personally Identifiable Information refers to information that lets us know the specifics of who you are. Personal information is requested when you order a service, register for an account and send us feedback. For example, this information might include your name, address (both billing and registered), email address, industry and product details, and credit card or other payment information. Such information may be held on our contacts and administration databases either because of the work we have done with you or are currently engaged in, or because we believe you might be interested in receiving material from us about our business and services. This allows us to manage our relationship with you efficiently, improve our Website and the services which we offer to you and to target items of interest we may send to you. Non-Personally Identifiable Information refers to information that is statistical in nature only and that does not, by itself, identify a specific individual or entity, and which depends upon the visiting you do on the CDG company websites. For example, this information may include the domain from which you access the Internet, the date and time you access any CDG company website, and the Internet address of the website from which you linked directly to any CDG company website. This information is used in an aggregate form to make the CDG company websites more useful and attractive to its users.

DOES CDG SHARE THE INFORMATION IT RECEIVES? Information about our clients is an important part of our business and CDG is not in the business of selling it to others. We share personally identifiable information only as set forth below:

1. By transfer to other CDG where it is necessary to meet the purpose for which you have submitted the information. By submitting data on any CDG company website, you are providing explicit consent to trans-border transmission of data collected on that website.
2. By transfer to third party agents and subcontractors which perform certain functions on behalf of CDG, such as picking up and delivering samples, fulfilling inspection orders, sending email, removing repetitive information from client lists, analysing data and processing credit card payments. These parties only have access to such information as necessary to perform their functions and may not use it for any other purpose.
3. For any reason if, in CDG' sole discretion, CDG believes it is reasonable to do so, including: to satisfy any laws, regulations, or governmental or legal requests for such information; to disclose information that is necessary to identify, contact or bring legal action against someone who may be violating our Terms of Access or other terms and conditions; or to otherwise protect the CDG.

HOW DOES CDG PROTECT YOUR INFORMATION? We follow strict security procedures in the storage and disclosure of information which you have given us in order to prevent unauthorised access. However, the CDG site contains links to other websites. CDG does not control and is not responsible for the privacy practices or the content of these other websites.

YOUR RIGHTS Regarding the information held about you by CDG, you may, for example, request us to provide you with a list and a description of this information, request us to amend any inaccuracies, or notify us that you do not consent to our continued use of this information by contacting us in the manner set out below. We also welcome questions and your comments about our data protection policy.

HOW TO CONTACT US? At any time using one of the methods below: (i) by emailing us on admin@cdgcertification.com (ii) by writing to us: CDG C-308, 2nd Floor, Vikas Puri, New Delhi INDIA (iv) by calling us: 1800 843 0018 CDG continually strives to improve its service to its customers and to its potential customers.